

# **PNWSGNA Board Meeting Minutes**

**June 18, 2011**

**Valley Medical Center**

## **Members present:**

Sheryl Tack, President  
Rick Bittler, President Elect  
Secretary, Beth S. Fritz  
Heather Blyth-Foss: Past President  
Darlene Buckley: Past Secretary  
Katie Raybuck: Scholarship  
Allison McClane: Membership  
Louise Kato: Vendor Coordinator  
Bill Smiley: Web Page Manager

Meeting called to order at 0907

Fall Conference 2011 Report, Sheryl Tack: The Fall Conference will be held on October 15<sup>th</sup> 2011 at the Bellevue Red Lion Inn. We have 3 speakers confirmed for the conference, and 3 more need to be obtained. Sheryl and Katie mentioned some ideas for possible speaker candidates. The brochure cover was voted upon, and it was decided that the deadline for mailing the brochures will be in mid August. Survey results from last years Fall Conference demonstrated attendees wish to still receive a paper syllabus incorporated into the program. Sheryl is organizing a planning committee for the conference. Volunteers for some of the duties are as follows:

Audio/Visual : Rick Bittler  
CEU Information Submission: Rick Bittler  
Brochure/ Certificate Printing: Bill Smiley and Sheryl Tack  
Syllabus Printing: Darlene Buckley and Heather Blyth-Foss  
Paypal and Name Tag Printing: Shanna Mosher

Vendor Coordinator Louise Kato: We have 7 vendors confirmed so far for the Fall Conference, additionally a Friday night vendor event, prior to the conference was discussed. Invitations will be made to all of the vendors to see the level of interest in holding a Friday night event with possible CEU credits.

Scholarship Katie Raybuck: Announcements will be sent out early August to members reminding them of scholarship opportunities available from PNWSGNA for the Fall Conference. A motion was seconded and approved to reimburse PNWSGNA Tech

members 50% of the cost to take the GI Technical Specialist exams. Two exams are offered to GI Techs: the basic and advanced course. It was discussed that certification reimbursement should be separate from scholarship, and should have its own membership chairperson.

Web Page Manager: Bill Smiley: Bill expressed the desire to transition away from maintaining our existing web page. Rick Bittler has offered to help with some of the current maintenance, and the board discussed recruiting someone to take Bill's place as our web page manager. A reminder was made that board meeting minutes should be posted on the web site for all members to view. The web page should also include information on certification reimbursement opportunities.

Next board meeting to take place in July, Sheryl will send out a reminder e-mail with the enclosed date.

Meeting was adjourned at 1125

Beth S. Fritz

PNWSGNA Secretary