

PNWSGNA Board Meeting Minutes

April 19, 2008

Southlake Clinic

Members present: Heather Blyth-Foss, Donna Seaberg, Darlene Buckley, Allison McClane, Louise Kato, and Shanna Mosher.

Meeting called to order at 1015.

Secretary's Report (Darlene):

The February 9, 2008 meeting minutes were reviewed and approved.

President's Report (Heather):

GI Potpourri

Heather stated that she thought it had been a good decision to forego the board meeting at the Potpourri. She felt that it gave board members more time to network and to spend time at the display area. Participants enjoyed the various displays at the conference.

PNWSGNA Quick Reference Guide Pamphlet

There was a good response to Bill's new reference guide. All board members are appreciative of his efforts!

SGNA Conference, Salt Lake City – Regional Night

Board members discussed ideas for Regional Night. Darlene suggested that PNWSGNA place a laptop computer on the table with a slideshow of photos from our region – Debbie already put together a slideshow for the Fall Conference, so we would just need to add additional photos to that show. Board members were reminded to send any photos of the Fall Conference or other events to Debbie. Shanna suggested that we give away PNWSGNA pens and/or notepads. She will look into ordering these. Allison will get the PNWSGNA banner and the regional map from last year's Regional Night. We will also have our new quick reference guide pamphlets to display and hand out.

Colon Cancer Awareness Month (March)

The board members discussed activities for Colon Cancer Awareness Month and the need for advanced planning for next year.

Heather told members about a Colon Cancer Awareness Fair at Stevens Hospital held by the Digestive Disease Center/ Edmonds Endoscopy Center– photos were taken and she suggested that they be added to the PNWSGNA slideshow display.

Darlene read the thank-you note from Nick Huncalak for the donation that PNWSGNA gave for the “Hope on the Slopes” fundraiser for the American Cancer Society.

House of Delegates

Heather informed board members that all members need to look on the PNWSGNA website for the House of Delegates resolutions and vote on them.

Treasurer’s Report (Shanna):

Shanna reported that no bill has yet been received for the lunches at the GI Potpourri - she will contact Cathi Dodson regarding this matter. Darlene asked Shanna if board members were reimbursed for their tuition to the GI Potpourri since PNWSGNA sponsors the lunches. She stated that the board had never voted on this. After discussion, the board members decided to table a decision on this matter to the next board meeting.

Accounts statement (as of April 18, 2008):

CD	\$13,300.65
Checking	\$14,926.44
Education Savings	\$ 9,313.34
Savings	\$12,615.77

President-Elect’s Report (Donna):

Donna will be traveling to Eugene, Oregon next Saturday, April 26th to meet with Director-at-Large Rick. They will visit three potential sites for the 2009 Fall Conference and then decide on the most appropriate site. The contract for the 2010 Fall Conference in Coeur d’Alene has been signed. Donna voiced the need to start recruiting a new President-Elect.

Past-President's Report (Debbie):

Debbie not present.

Director at Large (Rick):

Rick not present.

Committee Reports:

Membership (Allison):

Heather gave new membership list to Allison. Allison will be updating this list for our records.

Scholarship (Katie):

Katie not present.

Website Coordinator (Bill):

Bill not present.

Education (Marianne):

Marianne not present.

Vendor Coordinator (Louise):

Louise announced that 14 vendors have already signed up for the Fall Conference.

Vendor Sponsor (Sheryl):

Sheryl not present.

Planning Committee (Darlene, Donna, Heather, & Louise):

Members will be meeting after the board meeting is concluded to discuss speakers for the Fall Conference.

Meeting adjourned at 1115.

Respectfully submitted,

Darlene Buckley RN CGRN

PNWSGNA Secretary