

PNWSGNA September Board Meeting Minutes

Fritz, Beth

Sent: Sunday, October 10, 2010 2:47 PM

To: donnaseaberg@comcast.net,

Cc: Fritz, Beth

PNWSGNA Board Meeting Minutes

September 18, 2010

Valley Medical Center

Members present: Donna Seaberg, Bill Smiley, Darlene Buckley, Rick Bittler, Katie Raybuck, Allison McClane and Beth Fritz.

Meeting called to order at 0940

Presidents Report: (Donna):

Donna went over itenary for conference:

Donna to do first announcements at the October conference, ie housekeeping duties and introduce first speaker. She will also announce our newly elected President as well as President Elect to the attendees. Donna will direct speakers and help with the flow of the conference.

Rick will be master of ceremonies, and speaker introductions.

Vonni and Pat from Bend Oregon will be voted in as Director at large for the Oregon region, they will also handle the questionnaire cards during each of the lectures.

Team Registration will be run by Rick, Allison, Darlene, Katie, and Beth, troubleshooting of registration to be handled by Shanna.

Certificate distribution and collection of evaluations at end of conference by Dalene and Rick.

Meal planning for the fall conference was decided

Scholarship : Katie

We have one applicant so far for the Fall Conference, applications still being accepted thru end of October. Scholarship money covers the cost of the registration fee. Bill will post advertisement on the web site about scholarship funds available.

Newsletter: Bill

Last minute speaker information has arrived, and the brochure for the Fall conference is complete. Brochure is complete and funds are needed to send to print and readiness for distribution.

Membership: Allison

Allison will have a table set up at the conference with information for anyone interested in becoming a new PNWSGNA member.

Oregon Director at Large Rick:

Announcement of Rick, as our new President Elect will happen at the conference. AV support at the hotel and copies of all the power point presentations will be handled by Rick.

Secretary : Darlene

Darlene is working on obtaining CEUs for the conference. An application to SGNA has been submitted.

New Business:

Sheryl and Louise will be attending the next leadership conference in October 2010. This is a 3 day conference with expenses paid for by the board.

Meeting adjourned at 1100

Respectfully submitted,

Beth S. Fritz

PNWSGNA Co- Secretary